



**TOWN OF PINCHER CREEK COUNCIL  
MEETING AGENDA  
Monday, November 23, 2020 at 6:00 p.m.**  
Council Chambers, Town Hall  
962 St. John Avenue  
[Virtual via GoToMeeting](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
  - 4.1 Innovisions & Associates – Economic Development Strategy Update
5. **Adoption of Minutes**
  - 5.1 Minutes of the Regular Meeting of Council held on November 9, 2020
6. **Business Arising from the Minutes**
  - 6.1 Disposition of Delegation – RCMP Sergeant Ryan Hodge
  - 6.2 Disposition of Delegation – Heritage Acres Farm Museum – Jim Peace
  - 6.3 Disposition of Delegation – Alberta Health Services – Mike Swystun
7. **Bylaws**
8. **New Business**
  - 8.1 Bellecrest Reverse Santa Parade
9. **Reports**
  - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
  - 10.1 Council Information Distribution List
  - 10.2 Operations Third Quarter Report
11. **Closed Session Discussion**
  - 11.1 North East Area Structure Plan – Stantec Presentation – FOIP s. 29
  - 11.2 Outstanding Membership Agreement – FOIP s. 16 & 21
12. **Notice of Motion**
13. **Adjournment**

*The next Regular Council Meeting is scheduled for December 14, 2020 at 6:00 p.m.*



**REGULAR MEETING OF COUNCIL**  
**Held on Monday November 9, 2020 in the**  
**Council Chambers, 962 St. John Avenue**  
**Virtually, commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: B. McGillivray, S. O'Rourke, M. Barber,  
L. Jackson, W. Elliott and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer; W.  
Catonio, Director of Finance and Human  
Resources; D. Green, Family and  
Community Support Services Coordinator; L.  
Rideout, Director of Community Services  
and L. Goss, Administrative Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:00 pm.

**2. SCHEDULED PUBLIC HEARING**

**2.1 Land Use Bylaw Amendment 1547-AJ**

Present: Mayor Anderberg  
Councillor Barber  
Councillor Jackson  
Councillor O'Rourke  
Councillor Elliott  
Councillor McGillivray  
Councillor Korbett

Staff: L. Wilgosh, Chief Administrative Officer  
W. Catonio, Director of Finance and Human Resources  
D. Green, Family and Community Support Services  
L. Goss, Administrative Manager

**1. CALL TO ORDER**

The Mayor called the Public Hearing for Bylaw No. 1547-AI to order at 6:01 p.m.

**2. ADOPTION OF AGENDA**

**KORBETT:**

That Council for the Town of Pincher Creek approves the November 9, 2020 Public Hearing for Bylaw No. 1547-AJ agenda as presented.

**CARRIED PH20-1**

**3. PURPOSE OF PUBLIC HEARING**

The purpose of the public hearing is to present Bylaw No. 1547-AJ, to include Food bank and Soup kitchen uses in the land use district regulations and amend Schedule 13 definitions.

**4. CONFIRMATION OF NOTICE**

The Chief Administrative Officer advised that the Notice of Public Hearing was advertised in the October 21 and 28, 2020 editions of the weekly newspaper the Pincher Creek Echo and Shootin' the Breeze.

**5. REPORT FROM OLDMAN RIVER REGIONAL SERVICES COMMISSION SENIOR PLANNER**

Referral comments were received from the Oldman River Regional Services Commission Senior Planner read by the Chief Administrative Officer.

**6. REPORT FROM THE TOWN'S MANAGEMENT STAFF**

No referral comments were received from Operational Services.  
Referral comments were received from Fire/Emergency Services read by the Chief Administrative Officer.  
No referral comments were received from Bylaw Enforcement.

**7. WRITTEN SUBMISSIONS**

No written submission have been received as of 12:00 Noon, November 4, 2020.

**8. PERSONS WISHING TO BE HEARD**

There has been no persons indicating their wish to be heard as of 12:00 noon November 4, 2020.

The Mayor asked if there were any persons wishing to be heard. (First Time)

The Mayor asked if there were any persons wishing to be heard. (Second Time)

The Mayor asked if there were any persons wishing to be heard. (Third and Final Time)

**9. CLOSURE OF PUBLIC HEARING**

**JACKSON:**

That this Public Hearing on November 9, 2020 be hereby adjourned at 6:04 p.m.

**CARRIED PH20-2**

**3. AGENDA APPROVAL**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approves the November 9, 2020 agenda as amended, the amendment being the addition of item 4.1 Alberta Health Services – Mike Swystun, 6.2 Citizen Response, 11.2 Land Offer to Purchase – Plan 0614431, Block 1, Lot 4 and 11.3 Pincher Creek Foundation Funding Formula.

**CARRIED 20-488**

**4. DELEGATIONS**

**4.1 Alberta Health Services – Mike Swystun**

Mike Swystun, Health Inspector for Alberta Health Services attended the meeting to provide an update to Council regarding the COVID-19 pandemic and answer any questions.

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Special Meeting of Council held on October 21, 2020**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek approve the minutes of the Special Meeting of Council held on October 21, 2020 as presented.

**CARRIED 20-489**

**5.2 Minutes of the Organizational Meeting of Council held on October 26, 2020**

**JACKSON:**

That Council for the Town of Pincher Creek approve the minutes of the Organizational Meeting of Council held on October 26, 2020 as presented.

**CARRIED 20-490**

**5.3 Minutes of the Regular Meeting of Council held on October 26, 2020**

**BARBER:**

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on October 26, 2020 as presented.

**CARRIED 20-491**

*L. Rideout joined the meeting at 6:08 pm.*

**5.4 Minutes of the Committee of the Whole Meeting held on November 4, 2020**

**KORBETT:**

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole Meeting held on November 4, 2020 as amended, the amendment being the correction of the date in item 9.4 to **November 8, 2020**.

**CARRIED 20-492**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Beverley McLachlin Drive Safety Concerns**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek accept the following recommendation from the Operations Committee to request that the CPO's contact the owner of the property on the corner of the hill travelling South on Beverley McLachlin Drive to have the bushes trimmed which may improve the site line for traffic. (Resolution OPS 2020-032)

**CARRIED 20-493**

**6.2 Citizen Response**

Mayor Anderberg read the second response to Jim Litkowski.

**KORBETT:**

That Council for the Town of Pincher Creek accept the Second Response to Jim Litkowski information as presented.

**CARRIED 20-494**

**7. BYLAWS**

**7.1 Land Use Bylaw Amendment 1547-AJ**

**JACKSON:**

That Council for the Town of Pincher Creek agree to give Bylaw No. 1547-AJ, amending the Land Use Bylaw No. 1547 second reading.

**CARRIED 20-495**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to give Bylaw No. 1547-AJ third and final reading and that a copy be attached hereto and form part of the minutes.

**CARRIED 20-496**

**8. NEW BUSINESS**

**8.1 Using Technology to Meet Customer Needs – Virtual Event**

**JACKSON:**

That Council for the Town of Pincher Creek authorize the attendance of Councillor McGillivray and Councillor Korbett at the virtual event, Using Technology to Meet Customer Needs, on November 18, 2020.

**Mayor Anderberg made a friendly amendment that only Councillor Korbett be authorized to attend.**

**Councillor O'Rourke requested a recorded vote.**

IN FAVOUR

Anderberg  
Korbett  
Barber  
McGillivray  
Jackson  
Elliott

OPPOSED

O'Rourke

**CARRIED 20-497**

**8.2 2021 Joint Funding Allocations**

**KORBETT:**

That Council for the Town of Pincher Creek approve the joint funding allocations at a per capita rate of \$28.76 for a total of \$104,734 contribution from the Town.

**CARRIED 20-498**

*D. Green left the meeting at 6:45 pm.*

**9. REPORTS**

**9.1 Upcoming Committee Meetings and Events**

Windy Slopes  
Policy Review Committee  
Minister of Health Meeting

**KORBETT:**

That Council for the Town of Pincher Creek direct administration to invite a representative from the Municipal District of Pincher Creek and Pikanii to the meeting with the Minister of Health, pending the Ministries approval.

**FURTHER**

That the Municipal District of Pincher Creek and Pikanii be invited to provide input regarding the strategy for the meeting with the Minister of Health.

**CARRIED 20-499**

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**O'ROURKE:**

That Council for the Town of Pincher Creek accept the November 9, 2020 Council Information Distribution List as information.

**CARRIED 20-500**

**10.2 Legislative Services 2nd & 3rd Quarters Highlight Report**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek receives the Legislative Services 2<sup>nd</sup> & 3<sup>rd</sup> Quarters Highlight Report as information with thanks.

**CARRIED 20-501**

*Mayor Anderberg called a recess at 6:52 pm.*

*Mayor Anderberg called the meeting back to order at 7:02 pm.*

**11. CLOSED MEETING DISCUSSION**

**McGILLIVRAY:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, November 9, 2020 at 7:02 pm in accordance with section 16, 19 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services and Administrative Manager in attendance.

**CARRIED 20-502**

*Councillor Korbett declared a potential conflict of interest with item 11.2 and left the meeting at 7:11 pm.*

*Councillor Korbett returned to the meeting at 7:18 pm.*

**JACKSON:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, November 9, 2020 at 7:28 pm.

**CARRIED 20-503**

**11.1 Encroachment Agreement Plan 460B, Lots 117 and 118 – FOIP s. 16 & 24**  
**O’ROURKE:**

That Council for the Town of Pincher Creek authorize and approve the encroachment agreement for Plan 460B, Lots 117 and 118 granting the garage located on Lot 117 to encroach 0.17 meter onto the public right-of-way as shown in the Real Property Report dated August 10, 2020 and that all cost associated to prepare and register the agreement be borne by the property owner(s).

**CARRIED 20-504**

*Councillor Korbett declared a potential conflict of interest with item 11.2 and left the meeting at 7:29 pm.*

**11.2 Land Offer to Purchase Plan 0614431, Block 1, Lot 4 – FOIP s. 16, 19 & 24**  
**McGILLIVRAY:**

That Council for the Town of Pincher Creek accepts the Wild Winds Brewery offer to purchase in the amount of \$60,000.00 plus GST for Plan 0614431, Block 1, Lot 4 Dated November 8, 2020 subject to that the purchaser is responsible for all cost associated with the water and sewer connections to the mains and direct administration to provide instruction to North & Company Law Office to act on the Town’s behalf regarding the real estate transaction and that all cost associated be borne by the purchaser.

**CARRIED 20-505**

*Councillor Korbett returned to the meeting at 7:33 pm.*

**11.3 Pincher Creek Foundation Funding Formula**  
**BARBER:**

That Council for the Town of Pincher Creek receive the Pincher Creek Foundation Funding Formula information from the Municipal District of Pincher Creek as information.

**CARRIED 20-506**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**  
**KORBETT:**

That this meeting of Council on November 9, 2020 be hereby adjourned at 7:34 pm.

**CARRIED 20-507**

\_\_\_\_\_  
MAYOR, D. Anderberg

\_\_\_\_\_  
CAO, L. Wilgosh

*Regular Council Meeting  
November 9, 2020*

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 23<sup>rd</sup> DAY OF NOVEMBER 2020                      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY NOVEMBER 23,  
2020 AT 6:00 P.M.**

DRAFT



# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Disposition of Delegation – RCMP Sergeant Ryan Hodge	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 11/23/2020

**PURPOSE:**

To dispose of a delegation that attended the November 4, 2020 Committee of the Whole meeting in accordance with Procedural Bylaw 1596-20.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the presentation provided by RCMP Sergeant Ryan Hodge at the November 4, 2020 Committee of the Whole meeting as information.

**BACKGROUND/HISTORY:**

RCMP Sergeant Ryan Hodge attended the November 4, 2020 Committee of the Whole meeting to provide statistical update to the committee.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek direct administration to garner further information regarding the Pincher Creek RCMP detachment.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

None at this time.

**FINANCIAL IMPLICATIONS:**

None at this time.

**PUBLIC RELATIONS IMPLICATIONS:**

The Municipal Government Act states that one of the purposes of a municipality are to develop and maintain safe and viable communities.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by RCMP Sergeant Ryan Hodge at the November 4, 2020 Committee of the Whole meeting as information.

**Signatures:**

Department Head:

*Lisa Gross*

CAO:

*Lannie Wilgosh*



# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Disposition of Delegation – Heritage Acres Farm Museum – Jim Peace	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 11/23/2020

**PURPOSE:**

To dispose of a delegation that attended the November 4, 2020 Committee of the Whole meeting in accordance with Procedural Bylaw 1596-20.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the presentation provided by Jim Peace regarding the Heritage Acres Farm Museum as information.

**BACKGROUND/HISTORY:**

Jim Peace attended the November 4, 2020 Committee of the Whole meeting as a scheduled delegation to provide the committee with an update from the Heritage Acres Farm Museum.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek direct administration to garner further information regarding the Heritage Acres Farm Museum.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

None at this time.

**FINANCIAL IMPLICATIONS:**

None at this time.

**PUBLIC RELATIONS IMPLICATIONS:**

Heritage Acres Farm Museum offers valuable programs and services to the community and visitors.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Jim Peace regarding the Heritage Acres Farm Museum as information.

**Signatures:**

Department Head:

*Lisa Gross*

CAO:

*Lannie Wilgosh*



# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Disposition of Delegation – Alberta Health Services – Mike Swystun	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 11/23/2020

**PURPOSE:**

To dispose of a delegation that attended the November 9, 2020 Regular Meeting of Council in accordance with Procedural Bylaw 1596-20.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the information provided by Mike Swystun representing Alberta Health Services regarding the COVID-19 Pandemic as presented.

**BACKGROUND/HISTORY:**

Mike Swystun attended the November 9, 2020 Regular Meeting of Council virtually as a scheduled delegation at the request of Council to provide an update and information regarding the COVID-19 pandemic situation.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek direct administration to garner further information regarding the COVID-19 Pandemic.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

None at this time.

**FINANCIAL IMPLICATIONS:**

None at this time.

**PUBLIC RELATIONS IMPLICATIONS:**

The Municipal Government Act states that one of the purposes of a municipality are to develop and maintain safe and viable communities. Serious consideration should be given to moving forward with virtual only meetings and mask recommendations when physical distancing is not possible as well as all other Provincial guidelines to prevent the spread of the COVID-19 virus.

**ATTACHMENTS:**

None at this time.

**CONCLUSION/SUMMARY:**

Administration supports that Council for the Town of Pincher Creek receive the information provided by Mike Swystun representing Alberta Health Services regarding the COVID-19 Pandemic as presented.

**Signatures:**

**Department Head:**

*Lisa Goss*

**CAO:**

*Laurie Wilgosh*



# TOWN OF PINCHER CREEK

## REQUEST FOR DECISION

*Council*

<b>SUBJECT:</b> Bellecrest Reverse Santa Parade	
<b>PRESENTED BY:</b> Lisa Goss, Administrative Manager	<b>DATE OF MEETING:</b> 11/23/2020

**PURPOSE:**

For Council to consider an invitation to the Bellecrest Reverse Santa Parade in Bellevue on Friday November 27, 2020.

**RECOMMENDATION:**

That Council for the Town of Pincher Creek receive the Bellecrest Reverse Santa Parade invitation from the Bellecrest Association as information.

**BACKGROUND/HISTORY:**

The Bellecrest reverse Santa parade will be held on Friday November 27, 2020 with changes adhering to Provincial and Municipal COVID guidelines.

**ALTERNATIVES:**

That Council for the Town of Pincher Creek accepts the invitation from the Bellecrest Association to participate in the Reverse Santa Parade on November 27, 2020 and that a member of Council be approved to attend.

**IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:**

Council has participated in the Bellecrest Days summer parade in the past however, as far back as 2013, has not received an invitation to participate in the Santa Parade. At the October 13, 2020 regular meeting, Council passed a resolution to receive the invitation from the Fort Macleod Santa Claus Parade Committee to participate in the 39th Annual Reverse Santa Claus Parade as information.

**FINANCIAL IMPLICATIONS:**

Travel expenses for Council members to attend various surrounding community events such as this are considered in the current budget.

**PUBLIC RELATIONS IMPLICATIONS:**

Participating in neighboring communities parades and events shows support and creates awareness.

**ATTACHMENTS:**

Parade float letter 2020 - 533

**CONCLUSION/SUMMARY:**

Administration supports either of the recommendations and alternatives provided.

**Signatures:**

**Department Head:**

*Lisa Goss*

**CAO:**

*Lannie Wilgosh*





Ian Crawford

President- Bellecrest Association

403- 796-4950

Nov. 9, 2020

Hello,

The Bellecrest Association was approached by last year's organizer to organize this year's Santa Parade in Bellevue.

You are receiving this note to determine if you, your business, or your organization, would be interested in taking part this year as you may have participated in previous year's events.

This year due to Covid-19 regulations we will have a reverse parade. The floats/vehicles will be stationary, parked on both sides of Bellevue main street, and the public will either drive by or walk along the sidewalks. The Association intends to have all the Christmas lights installed and lite up for this evening.

What: A reverse Santa Parade

Where: Bellevue main street -213 street

When: November 27 between 6 and 7 pm **(Note: staging by our parade marshal begins at 5:30)**

I encourage you to consider participating by parking a float or vehicle, or display, decorated for the season and ideally covered in lights. The parade will coincide with the first evening of the Annual Christmas Market which will be held at the MDM this year.

In order to plan effectively and safely please RSVP to [Bellecrestdays@gmail.com](mailto:Bellecrestdays@gmail.com) as soon as you are able. Questions can be directed there too as I will be checking it regularly.

Although a little different than previous years it will be nice to offer a welcome distraction to the community in these challenging times. I look forward to hearing from you.

Sincerely,

Ian Crawford

**As this is a public event and we must adhere to Provincial and Municipal Guidelines. These are not comprehensive but here are a few points to be aware of:**

1. Anyone with symptoms of Covid-19, with a history of travel outside of Canada in the last 14 days, and anyone who has close contact with a Covid-19 case in the last 14 days must remain at home.
2. Due to the risk of contagion, candy/food or any other item, cannot be distributed to the public during this event.
3. Social distancing between the float participants and the public must be practiced and masks should be worn when that is not possible.
4. You will be outside for an hour so come prepared for the weather. Unfortunately we can't control it.
5. As this is a static event you may want to consider more active ways to engage with the public. ie. lights, decorations, music ( no live singing due to Covid-19), musicians, and more overt communication with the public such as clapping, loud greetings. **Think outside the box!**



**Town of Pincher Creek  
COUNCIL DISTRIBUTION LIST  
November 23, 2020**

<b><u>Item No.</u></b>	<b><u>Date</u></b>	<b><u>Received From</u></b>	<b><u>Information</u></b>
1.	November 6, 2020	STARS air ambulance	Your Horizons newsletter has landed! A thank-you, from STARS
2.	November 12, 2020	Office of the Minister	Restoring of Regional Economic Development Alliances Investment Throughout Alberta
3.	November 10, 2020	Citizen	Thank you
4.	November 12, 2020	Mike LoVecchio, Director Indigenous Relations and Government Affairs	2020 CP Holiday Train Update
5.	November 13, 2020	Tara Cryderman, Oldman River Regional Services Commission	October 8, 2020 ORRSC Executive Committee Meeting Minutes
6.	November 15, 2020	Calgary's Child Magazine	Our YYC Update
7.	November 16, 2020	Victoria Chester, Alberta Association of Police Governance	CIPSRT Virtual Town Hall - November 18, 2020
8.	November 17, 2020	Tracy L. Allard, Minister	2020/21 Alberta Community Partnership Program
9.	November 9, 2020	Bev Thornton, AlbertaSW	AlbertaSW Board Bulletin and Minutes
10.	November 12, 2020	Alberta Environmental Network	Grassy Mountain Coal hearings, Caribou agreement reached, Defend AB Parks expands   AEN Field Notes

# TOWN OF PINCHER CREEK

## “OPERATIONS DEPARTMENT”



### **Third Quarter, 2020 Review**

## **Town of Pincher Creek Operations Department**

### **Streets, Water and Wastewater Distribution**

#### **Ongoing, Completed & Up and Coming Projects:**

- Street sweeping continued to be done throughout the fall
- Irrigation system maintenance including blowing out the lines for winter
- Concrete replacement project completed
- Asphalt repairs completed
- Veteran’s Street watermain break repaired and realigned
- Willow Street road re-grading and drainage project completed

## **Water Treatment Numbers**

- ✚ Sanitary wastewater approval # 95-MUN-080 July 2020 – Sept 2020  
Total volume flows = 191,443 M3
- ✚ Water treatment filtered and treated water for distribution July 2020 – Sept 2020  
Total volume flows = 214,326 M3

## **Fleet Update**

- Daily garbage pick-up for residential and commercial properties
- Maintenance on grass cutting equipment preparing for winter storage and regular repairs on vehicles
- Alberta One Call locates “**121** total for this quarter”
- Garbage can repair and regular scheduling
- Equipment maintenance ongoing
- Extra cleaning COVID and disinfecting of vehicles, equipment, and shop
- Ongoing ordering and inventory control

## **Facilities**

- Lebel Mansion – Elevator Installation (in process - delayed due to COVID 19)
- Regular maintenance on Towns Administration and Operations building, RCMP building and The Lebel Mansion, CCR
- Lebel Mansion Roof Repaired
- RCMP Foundation Repairs project start-up meeting completed, and design has begun
- Snow Removal Contract for RCMP Building awarded for 2020-2023
- Regular maintenance at Daycares
- Snow Removal Contract for Daycares awarded
- Completed inspections & repairs at Old RCMP to prepare for COVID19 Test Site
- Fire extinguisher annual inspections completed

## **Cemetery Update**

- ❖ Full Inurnments - **11**
- ❖ Full burials - **6**
- ❖ Niche Front Installed -**9**

## **Columbarium Numbers**

- ✓ Occupied - 18
- ✓ Reserved (paid for) - 17
- ✓ Available – 37
- ✓ Total - 72

## **Administration Update**

Administratively, the Operations Department prepared

- 11**- Development Response letters,
- 17** - requests for decisions,
- 4** - Operation Committee Responses,
- 3**– Utility Approval Request Responses
- 9** - Sewer Camera Requests

## **Citizen Request Update**



In this quarter there was 200 citizen requests logged - 103 of them were Operational – 103 were actioned - 77 of them requiring verbal or written responses to residents.

# 2020 THIRD QUARTER REPORT

